

Montana Credential Registry Proposal Form

The Student and Teacher Advancement for Results and Success (STARS) Act established with HB 252 of the 2025 legislative session requires the Department of Labor and Industry to annually, but not later than December 1, adopt in rule a list of industry-recognized credentials, combinations of credentials, and work-based learning experiences, and the credit value of each. The list includes credentials, combinations of credentials, and work-based learning experiences that lead to enhanced employment opportunities at higher rates of compensation and, when feasible, are stackable toward further credentialing.

This submission form provides the opportunity for a high school district or K-12 school district to propose an industry-recognized credential to be added to the credential list. Upon receipt of the submission, the Department of Labor and Industry will make a determination as to whether the proposed credential should be added to the list, and the associated credit value of the industry recognized credential.

Please provide the following information and submit the form to propose a credential.

Submitter Contact Information

Please provide your contact information. The Department will contact you with a determination and may request additional information.

1. Submitter name: *
2. Submitter Email Address (for follow up contact): *
3. What entity (i.e. school district) are you submitting on behalf of? *

Offering Organization Information

Please provide the following information about the organization that offers the credential.

4. Offering Organization Name *
5. Offering Organization Webpage *
6. Offering Organization Description: Please include a description of the organization offering the credential, including the type of organization (i.e. 2-year college, online training provider, private training provider). *

Credential Information

Provide the following information about the credential you are proposing to be added to the Credential Registry. Please refer to the criteria for determining a credential's eligibility in providing your response. In making determinations of eligibility for the Montana Credential Registry, the department requires that multiple, but not all, of the following factors be met by the credential:

- has a demonstrated connection to higher-level credentials that deepen industry knowledge;
- aligns with in-demand occupations and sectors across the state;
- is widely recognized by industry employers, or example by showing that the credential is regularly listed as a required or preferred qualification in job openings;
- addresses existing skill gaps and identifies new or emerging occupations;
- accredited by an independent third party;
- displays evidence of employment in an occupation with average entry level wages of at least 80 percent of the statewide average wage;
- is accessible to various populations for industry advancement;
- has evidence that a student has a job offer from an employer upon completion of the credential

7. Credential Name *
8. Provide a description of the credential and describe how the credential meets the eligibility criteria listed above. *
9. Website where information about the credential can be found. *
10. Is this credential already in the Credential Finder? Visit <https://credentialfinder.org/> to search for the credential.
11. If this credential is already in the Credential Finder, please provide the CTID of the credential. This can be found in the Additional Information section of the credential page.
12. Is there anything else you would like MTDLI to know about this credential and how it is used in the workforce? *